

TRAINING DATES FOR YOUR DIARY

Brought to you by Enterprise Hub Skills and Advice Skills Academy 2.0, funded through the **European Social Fund**

MARCH 2022

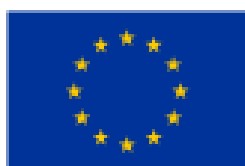


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LEVEL 2 ACCREDITED TRAINING

Event	Time	Description	Date
Managing a project	3pm - 5pm	This course will equip you with the knowledge required to effectively project manage. This course will cover the principles of project managements including the knowing how to plan a project, project phases and important factors when reviewing a project.	10th March



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LEVEL 2 ACCREDITED TRAINING

Event	Time	Description	Date
Stepping into Management	10am - 12.30pm	<p>Are you taking your first steps into a management role? This new accredited training, funded through the European Social Fund, will help you complete one unit of a Level 2 qualification. Perhaps you are mentoring new staff, supervising volunteers or just about to line-manage a team? This course runs over three sessions helping you identify your skills and strengths and looking at the common do's and don'ts of leadership and management. What kind of a leader are you? How can you motivate your team? How do you deal with challenges? Develop confidence in yourself and become more assertive. No more imposter syndrome – you can be a good manager after taking this course!</p>	<p>Session 1 30th March</p> <p>Session 2 6th April</p> <p>Session 3 13th April</p>



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ACCREDITED TRAINING

Event	Time	Description	Date
Women on Boards	3pm- 4.30pm	A trustee is an increasingly important role in the third sector and can becoming the member of a board can be an enriching experience. If you are passionate about a cause and want to get on a board as a charity trustee, this course will help you to understand what a trustee is and the benefits of becoming one.	1st March

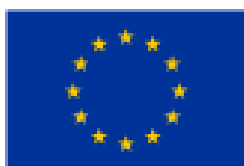


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ACCREDITED TRAINING

Event	Time	Description	Date
Women in Leadership Skills	4.30pm - 6.30pm	<p>This Accredited Women in Leadership programme is designed for female leaders looking to develop their mindset, network and leadership skills to maximise their personal and professional impact.</p> <p>This course will empower you with the mindset, network and capabilities to accelerate your transition to a leadership role. You will learn:</p> <ul style="list-style-type: none">• How to build a leadership toolkit based on best practices• Strategic communication skills to share your vision, lead challenging conversations, inspire followers and influence without authority• To explore your own leadership style, experiment with new approaches, and grow your capacity for self-reflection• Confidence and capabilities to lead change in uncertainty and engage effectively with a team	9th March or 16th March or 23rd March



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ACCREDITED TRAINING

Event	Time	Description	Date
Unconscious Bias	10am - 12.30pm	This three week accredited training programme will look at how unconscious bias shapes the world around us and how we can tackle it. How does unconscious bias shape our perspectives, and how can we challenge it in our everyday life?	Session 1 24th March Session 2 31st March Session 3 7th April



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NON-ACCREDITED TRAINING

Event	Time	Description	Date
Women on Boards	3pm- 4.30pm	A trustee is an increasingly important role in the third sector and can becoming the member of a board can be an enriching experience. If you are passionate about a cause and want to get on a board as a charity trustee, this course will help you to understand what a trustee is and the benefits of becoming one.	1st March
Are you ready to start your social enterprise?	11.30am -12.30pm	A good business is nothing without a great idea. This short course will help you prepare yourself for setting up your own social enterprise, through exploring your idea, identifying the things you need to consider when starting up and the pros and cons associated.	4th March

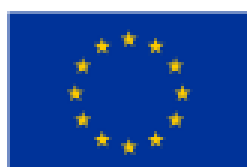


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NON-ACCREDITED TRAINING

Event	Time	Description	Date
Are you ready to start a business?	4.30pm -5.30pm	A good business is nothing without a great idea. This short course will help you prepare for self-employment, through exploring your business idea, identifying the things you need to consider when starting up and the pros and cons associated.	7th March
Building Resilience in the Third Sector	10am - 1pm	This course will equip you with the practical strategies you need to strengthen your inner reserves and become more resilient in your role. Join our Resilience in the Third Sector one day session to learn how you can become more resilient in your role by exploring what we mean by resilience and outlining the practical strategies we can put in place to strengthen those inner reserves.	8th March



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NON-ACCREDITED TRAINING

Event	Time	Description	Date
Get Started with Switch On and Learn	10am - 11am	An introduction to Switch On & Learn, a fully-funded professional development programme from The Women's Organisation. Switch On & Learn is a professional development programme, brought to you by Enterprise Hub Skills and Advice Skills Academy, and funded through the European Social Fund. By completing this one hour introductory Zoom session, you will have access to FOUR of the following modules to complete at your own pace: 5 Strategies for Mentoring a Team 5 Strategies to Reduce Unconscious Bias 5 Strategies for Managing your Time 5 Strategies for Dealing with Difficult Clients 5 Strategies for Creating a Work/Life balance 5 Strategies for Speaking with Confidence 5 Strategies for Building your LinkedIn Profile 5 Strategies for Recruiting a Diverse Workforce 5 Strategies for Dealing with Conflict 5 Strategies for Running an Online Meeting All you need to do is fill out the registration form and provide some evidence of right to work in the UK - and you can access this training for free!	11th March

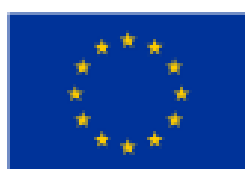


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NON-ACCREDITED TRAINING

Event	Time	Description	Date
Are you ready to start your Business?	5.30pm - 6.30pm	A good business is nothing without a great idea. This short course will help you prepare for self-employment, through exploring your business idea, identifying the things you need to consider when starting up and the pros and cons associated.	15th March
Wellbeing in the Workplace	2pm - 4pm	This course is aimed at managers to be able to identify stress and stress related problems within their team and strategies to proactively manage or prevent stress in the future. The course will cover stress awareness and stress management using a mixture of case studies and interactive exercises leading to a healthy, happy and productive team!	22nd March



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NON-ACCREDITED TRAINING

Event	Time	Description	Date
Start your Sustainable Business	2pm - 3pm	A good business is nothing without a great idea, especially when it comes to sustainability. This short course will help you prepare yourself for self-employment through exploring your idea, identifying the things you need to consider when starting up and the pros and cons associated. The session will also cover all things you need to consider if you want sustainability to be at the heart of your business.	24th March
Are you ready to start your Business?	12pm - 1pm	A good business is nothing without a great idea. This short course will help you prepare for self-employment, through exploring your business idea, identifying the things you need to consider when starting up and the pros and cons associated.	28th March



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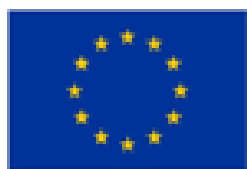


Open to women and men, over 18 living in
the Liverpool City Region

Get in touch...

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