

**Community Learning Offer: September - July 2022**

**Liverpool Adult Learning Service can bring bespoke, short courses to your community either classroom based or online**

***Our courses are designed for personal development, towards finding work, for working in the community and for health and wellbeing. All have progression routes and can lead towards accredited qualifications.***

Many of our courses are **FREE** if in receipt of certain benefits (See Below)

The minimum numbers of learners required is 6 people and the maximum number is 12.

**(Evidence of benefit will need to be seen by the course tutor upon enrolment)**

\***Job Seekers Allowance, \*Employment Support Allowance (Work Related Activity Group Only) \*Universal Credit, Income Support, Housing Benefit, Council Tax Benefit, Working Tax Credit, ESA (Support Group) also, if you are earning less than £18,600 courses are free**

**Please remember we are only able to offer** **One FREE course per learner during each academic year** (**September to July), so please choose the course your learners would prefer to do. This has to be new learners every course.**

 **If you are interested in any of the above, please tick the box below and hand to your Community Organiser**:

Name: Print……………..……………….. Date:……….…….….…. Telephone No: ……………………. Email:……………………………………..

Search Courses on-line <https://liverpool.gov.uk/schools-and-learning/adult-learning/our-courses/>

What other courses would you like to see in your centre:…………………………………………………………………………………………………….

**If you are a Community Organiser / Partner please return to:** **Karen.Allen@liverpool.gov.uk**

**Call: 07481 295694 for more information / Follow us on @liverpoolals  @liverpool\_als**

**If any provider is interested in finding out about Maths, English or ESOL courses, please contact me for more information**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course Title** | **Develop Knowledge and Skills on:** | **Duration** | **Cost** | **What Courses Can I do after this?** | **Yes I am Interested** |
| Introduction to Aromatherapy Natural Remedies for Safe Home Use | * Develop your knowledge of the benefit of aromatherapy oils
* Introduce you to the benefits of essential oils and show you simple techniques in making your own aromatherapy creams and produce for safe home use
* Further develop your communication skills and build up your confidence through a range of interactive activities
 | 2 Hours for 4 Weeks Or8 Weeks | FREE | Level One Complimentary Therapies, Level 2 Indian Head Massage |  |
| Introduction to Skin Care & Facial Treatments | * Apply Basic Make Up
* Complete Basic Nail Techniques
* Complete Basic Make Up Application
* Follow Health & Safety practices in a salon
* Understand client care and communication in beauty related industries
 | 2 Hours for 4 WeeksOr8 Weeks | FREE | Level One Certificate in Beauty Therapy or a range of more specialised qualifications |  |
| Introduction to Face Painting | * Basic face Painting Techniques
* Prepare for and carrying out basic face painting applications on a range of clients and skin types
* Carry out basic face painting applications, using face paints and equipment
* Further develop your communication skills and build confidence through a range of interactive activities
 | 2 Hours for 4 WeeksOr8 Weeks | FREE | Level One Make Up & Manicure, Level One Photographic Make Up |  |
| Introduction to Beauty Therapy | * Apply Basic Make Up
* Complete Basic Make Up Application
* Complete Basic Nail Techniques
* Understanding client care and communication in beauty related industries
* Follow Health & Safety practices in the salon
 | 2 Hours for 8 weeks | FREE | Level 2 Certificate in Beauty Therapy or a range of more specialised qualifications |  |
| Introduction to Colour Therapy | * Develop your ability to use Colour Therapy Techniques
* Introduce you to the concept of Colour Therapy and provide you with simple techniques to use with family and friends to support health & wellbeing
* Further develop your communication skills and build confidence through a range of interactive activities
 | 2 Hours for 4 WeeksOr8 Weeks | FREE | Level One Complimentary Therapies,  |  |
| Introduction to Nail Treatment | * Beauty/Nail treatments
* Prepare you for a career as a junior Nail Technician
* Provide Manicure and Pedicure treatments,
* Health & Safety in a salon
* Client care and communication in beauty related industries
 | 2 Hours for 4 WeeksOr8 Weeks | FREE | Level 1 Certificate in Manicure and Make Up, Level One Nail Treatments, Level One Beauty Therapist Specialist TechniquesLevel 2 Complimentary and Therapies |  |
| Professional Skills for Working with Children and Young People | * Understanding of the role and responsibilities of Teaching Assistants in an education setting
* Child and Young Person Development
* How to support the wellbeing of a child or young person
* Understanding of the teaching and learning environment in a school setting
 | 2 Hours for 5 Weeks | FREE | Level One Award in Supporting Teaching & Learning in Schools |  |
| **Employability Skills Courses**:Health & Social Care AwardLevel 1 | * This qualification aims to develop and enhance skills required for the working environment of health and social care. It aims to improve learners’ confidence and communication skills to prepare them for employment or for a change in employment in health & social care sector
* **The course content include**:
* Understanding Mindset and a positive attitude
* Working in a team
* Health and wellbeing in the workplace
 | 3 days @ 6.5 hrs each day | Free to those in receipt of certain benefits (see cover sheet)Or £156.00 | NCFE Level 2 Award or Certificate in Employability Skills |  |
| **Employability Skills Courses**:Hospitality Sector Level 1 | * This qualification aims to develop and enhance skills required for the working environment of the hospitality sector. It aims to improve learners’ confidence and communication skills to prepare them for employment or for a change in employment in the hospitality sector
* **The Course content include**:
* Understanding Mindset and positive attitude
* Working in a team
* Business and customer awareness of the hospitality sector
 | 3 days @ 6.5 hrs each day | Free to those in receipt of certain benefits (see cover sheet)Or £156.00 | NCFE Level 2 Award or Certificate in Employability Skills |  |
| **Employability Skills Award** Level 1 | * This qualification aims to develop and enhance skills required for the working environment and improve learners’ confidence and communication skills in order to prepare them for employment or for a change in employment
* **The course content include:**
* Understanding Mindset
* Business and Customer Awareness
* Working in a team
* Problem solving at work
 | 3 days @ 6.5 hrs each day | Free to those in receipt of certain benefits (see cover sheet)Or £156.00 | NCFE Level 2 Award or Certificate in Employability Skills |  |
| **One Day Employability Course**:Health & Safety L2 Award**\*****Classroom based course only, exam at end of course** | * **To develop knowledge and skills on**:
* Understanding the principles of health & safety and accident prevention
* **By end of course you will be able to:**
* Understand the importance if risk assessment as a technique for accident and ill health prevention
* Understand the responsibilities placed on employers and employees
* Understand the hazard, risk and main causes of harm to worker’s (manual handling, hazardous substances, exposure to noise and vibration)
* Understand the importance of following systems, procedures and rules
* Understand how individual action can reduce risks to health & safety
* To contribute to any health and safety management system
* Appreciate how workforce equipment and task design affect health and safety
 | 6 hours  | **Free to those in receipt of these benefits:**Job Seekers Allowance, Employment Support Allowance (Work Related Activity Group Only) or Universal Credit, Otherwise £58 | Many other health and safety courses available but main one is: National Examination Board in Occupational Safety and Health (NEBOSH) General Certificate |  |
| **One Day Employability Course**:Principles of Risk Assessment Level 2 Award**\*****Classroom based course only, exam at end of course** | * **To develop knowledge and skills:**
* The benefits of risk assessment in any environment
* Why risk assessments are necessary in any environment
* The principles of risk assessment
* Preparing you to progress into further/higher level of training
 | 6 hours  | **Free to those in receipt of these benefits:**Job Seekers Allowance, Employment Support Allowance (Work Related Activity Group Only) or Otherwise £58 | Many other health and safety courses available but main one is: National Examination Board in Occupational Safety and Health (NEBOSH) General Certificate |  |
| **One Day Employability Course**:Emergency First Aid Level 3 Award**\*****Classroom based course only, exam at end of course** | * **To develop knowledge and skills**:
* Required to recognise and respond to a range of medical emergencies, pending professional help
* By the end of the course you will be able to:
* Recognise a medical emergency and administer lifesaving support
* A basic understanding of English is required
 | 6 hours  | **Free to those in receipt of these benefits:**Job Seekers Allowance, Employment Support Allowance (Work Related Activity Group Only) or Otherwise £58 | Many other health and safety courses available but main one is: National Examination Board in Occupational Safety and Health (NEBOSH) General Certificate |  |

**Liverpool Ways to Work:**

This programme is **FREE** for anyone over 16 and living in Liverpool and not in paid work or self-employed.

We can help you with creating a professional CV, improving your English, maths and IT skills, job search, using websites, creating an email address, making online job applications, improving interview skills and techniques, exploring job opportunities, writing a covering letter.

For further information visit: **Liverpool.gov.uk/waystowork**

Call: 0151 233 3026  @Liverpool in Work  @liverpoolinwork

     