

## **Health & Wellbeing Strategy Leads Forum**

### **Aims**

To ensure the involvement of the voluntary and community sector (VCS) in the planning, development and delivery of service provision through effective partnership working. The Forum aims to bring together VCS organisations to facilitate engagement with the new Liverpool Place Integrated Care Partnership.

### **Objective**

- Understand and influence policy issues in relation to health, care, wellbeing and welfare at local and national level.
- Improve communication and information channels between the voluntary and community sector and appropriate statutory bodies especially the ICP.
- Provide opportunities and support for voluntary sector representatives.
- Develop an inclusive mechanism for consultation with the VCS.
- Encourage strategic planning groups to engage with the Forum and elected VCS representatives.

### **Communication**

The forum will develop channels of communication between the voluntary and community sector (VCS) and the strategic partnerships.

This forum will act as a conduit of information to and from the Health & Wellbeing Network and will provide formal feedback at each meeting.

### **Membership**

Membership is free and open to senior leaders or strategic leads from VCS groups and organisations in the Liverpool in or related to health and wellbeing or social care.

### **Associate Membership**

Statutory partners may join as associate members; they cannot vote or stand as officers or community representatives.

### **Election of VCS Representatives**

The Chair/Vice Chair will be elected by the membership. The process will be nomination and election. Members may self-nominate, each member organisation will be entitled to one vote. The elected representative will serve for a period of two years subject to honouring the commitment set out in the role and responsibilities.

### **Meetings**

- i. Pre-meetings will be held quarterly ahead of Health and Wellbeing Partnership Board meetings to allow representatives to go through the meeting papers, gain consensus, seek specialist advice etc as appropriate.
- iii. Open themed meetings will take place quarterly or as necessary.

### **Forum Activities**

Themed meetings, consultations, seminars and workshops will be arranged as required.

### **Protocols**

The Forum will implement the CLG's (Communities and Local Government) Principles of Representation outlined below;

1. **Accountability** – clearly defined responsibilities for all decisions and actions
2. **Equality** – place equality, diversity and inclusiveness at the core of what you do
3. **Leadership** – the sector's representatives will need to think and act strategically
4. **Openness** – be as open as possible in all your dealings and relationships
5. **Purpose** – be clear about the local sector's objectives and support them with a strong evidence base
6. **Sustainability** – ensuring the continuation of the collective voice
7. **Values** – identify and build on the values of the local sector

### **Declaration of Interest**

Forum members may occasionally have a specific interest in the matters under discussion. When these matters involve financial gain and/or interest, a full declaration of interest must be made and no participation in any vote, decision making or endorsement of proposals on the matter will be allowed.