

Awards Programme

If you have an idea that will help improve the lives of people in Clubmoor or help the local economy in the ward then we may be able to help you bring your idea to life.

You'll need to be able to tell us a few things about your idea:

- How do you know there is a need?
- How will people in Clubmoor benefit?
- How will you be able to measure success?

The local My Clubmoor plan has some big goals and below we've given some suggestions about the types of things you could do to help meet those goals – but it's not an exhaustive list and we're sure there will be more ideas out there.

My Clubmoor's Aim	Example of projects could include:
Have a strong community	Community events, intergenerational projects, street parties, weekly craft groups, sports skills sessions, welcome and integration of minority communities and cultural diversity
Have a clear identity	Film / photography project on identity, local art treasure hunt, developing a stronger online community, Community event
Be a clean and tidy ward	Litter picking days, young people's projects on taking care of the area, environmental education sessions, forest schools
Have more facilities and activities	Activities and or facilities that reach out to everyone in the ward, especially people who might not find it easy to get involved
Have young people that feel valued engaged and have high aspirations	Confidence and team building sessions, life coaching, work placements and taster sessions, Goal setting sessions.
Have better more thriving local shopping area	New business start-up ideas; business forum; bring an old building back to its former glory; creative high street renovation project; pop up shops; local membership card scheme.
Have good training and local employment opportunities	Local employment programmes; career taster days; skills development; employability support
Be a money confident community	Financial education and skills courses; credit unions; money management advice; budgeting,
Have a well-informed community	Local journalism; skills sessions

Things to think about

Working with children and vulnerable adults – If your project involves working with children you'll need to have policies in place that help protect everyone involved and people working on the project will need DBS clearance (Disclosure and Barring Service). We can give you advice and guidance on this.

Insurance – You'll need to make sure that you are insured for any activity you are undertaking and, again, we can give you advice on this.

Working in partnership – There may be some projects where you think you may need to bring in support from groups and organisations from outside the ward or from larger organisations. We're happy to talk about how this might work as long as the beneficiaries are Clubmoor residents.

Monitoring and evaluation - You will need to think about how you are going to provide evidence that your project/activity has achieved what you set out to do and how people have benefitted, as we will be asking for this information once the grant has been spent. If you need any help with this please let us know.

What happens after you have spent your grant? - We are interested in helping to start projects and activities that can continue after any grant has been spent and you will need to give some thought to this when making your application. It may be that for some projects that start small we can provide additional funding, but only in cases where there is clear evidence of growth and development. What that means in practice is that we won't simply re-fund a project or activity to do the same things again.

What we can't do

We can't fund business start-up unless you can show us that there is a gap in provision in the ward and we can't fund anything where only a small number of people are likely to benefit unless there is a clear reason why this is the case.

As with most funds, there are some other things we can't fund including:

- Replacement of existing funding for a project (e.g. when project funding from another funder comes to an end)
- Medical research
- Projects with the sole aim of advancement of religion
- Other grant making bodies
- NHS Trusts
- Universities/HE facilities
- Overseas projects/travel
- National charities
- Home security
- Activities with children in schools during term time

How long will it take to get a decision?

The Panel will meet regularly to make funding decisions. The schedule will be as follows:

- **June** – to cover projects that may take place over the summer
- **October** – to cover projects taking place over the winter months including the Christmas break and October half term
- **February** – To cover the Easter period

What this means in practice is that we will be setting up closing dates for application in advance of Panel meetings so that we can prepare the reports and papers. Therefore it is essential that you allow plenty of time to complete your application and get it in to LCVS before the closing date. The closing dates for each round of applications will be publicised via the LCVS website and My Clubmoor website and social media channels.

In the run up to each Panel, LCVS staff will be in Clubmoor to provide advice and guidance sessions for applicants and potential applicants. Dates of these sessions will be publicised as above.

Obviously we will be happy to take applications to any of the Panel meetings if they are ready to submit; so, for example, we'd look at applications for activities in the summer at ANY Panel meeting before June of that year, so you aren't restricted to waiting for the June meeting before submitting your application.

If you are unsure about anything we've said then please feel free to get in touch. You can talk to the My Clubmoor Team on 0151 226 3406 or, if you have specific questions about making an application, contact Janet or Paula at LCVS on 0151 227 5177 or by email at grants@lcvs.org.uk.