**OLD SWAN APPLICATION FORM**

Following on from meetings held with the Local Community of Old Swan, Merseyside Police funded by Project Medusa (Op Stonehaven) would like to invite bids for funding from community groups that service the people of Old Swan.

**THEME**

What is the cash for?

The cash is to support local groups to assist in reducing and preventing crime and support victims. Any bids MUST have a connection to:

* Reducing/addressing crime and anti-social behaviour.
* Protecting/supporting vulnerable people from becoming victims of crime or anti-social behaviour.
* Serve the people or area of Old Swan.

**ELIGIBILITY CRITERIA**

• The maximum bid limit is £1500.

• Multiple bids from a single organisation will NOT be accepted.

• Those bidding must be from a voluntary group or community group.

• Bidding groups can be based elsewhere but must benefit / be accessible to residents of Old Swan.

• Both constituted and un-constituted groups can apply.

• The voting process is to be completed by the attendees on the day of the Old Swan Event (9th July). The collation of the votes will be completed by the facilitation team and successful bids will be announced on the day.

• Money must be to tackle crime and anti-social behaviour or protect vulnerable people.

• THOSE ATTENDING HAVE TO VOTE ON ALL BIDS PRESENTED ON THE DAY.

All application forms will be vetted to ensure they meet the criteria on Monday 27th June 2022. Following this, all-successful applicants will be formally invited to attend the Old Swan event on **Saturday 9th July 2022.**

Please note that if successful at the bidding phase, each bidding group will receive a set number of tickets. The number of tickets will be shared out equally between each successful bidding group to ensure fairness and equality throughout the bidding process.

**TIMETABLE OF EVENTS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Date** | **Venue** | **Stage of process** |
| 1200 | 14/06/2022 | The Joseph Lappin Centre | Drop in for community groups.  Eligibility criteria to be agreed with groups |
| N/A | 15/06/2022 |  | Application forms being released |
|  | 15/06/2022-27/06/2022 |  | Consultation period and assistance for applicants |
|  | **27/06/2022** |  | **Deadline for applications** |
|  | 30/06/2022 |  | Presentation workshop |
| **1400-1730** | **09/07/2022** | **The Old Library, Green Lane, L13 7EB** | **Old Swan Event** |

**PARTICIPATORY BUDGET APPLICATION FORM**

Information about you/organisation

|  |
| --- |
| Organisation DetailsOrganisation Name: …………………………………………………………………………Organisation / Company Registered Name (if applicable) Name of Project:……………………………………………………………………………………………….Name of Main Contact:………………………………………D.O.B:…………………………………………Position within Organisation:………………………………………………………………………………….Organisation/Applicant Address (Purchase Orders): ……Town: County: Country: Post Code: Email Address :………………………………………………………………………………………………………………………………..Telephone Number : Web Address:  |

|  |
| --- |
| Bank DetailsName of Account Holder: …………………………………………………………………………………….Account Number: Sort Code: Payee Name: Address for Remittance (if different from above): Email Address (Remittance): Telephone Number (Accounts): ………………VAT Registration Number (If applicable):  |

**INFORMATION ABOUT YOUR PROJECT**

1. **WHAT ARE YOU REQUESTING FUNDING FOR?**

Explain what activities/service you will deliver with the funding (MAX 150 Words)

|  |
| --- |
|  |

**2) WHO WILL BENEFIT FROM YOUR PROJECT**

Explain what groups in the community will benefit.

|  |
| --- |
|  |

**3) WHAT KEY OUTCOMES/RESULTS WILL YOUR PROJECT ACHIEVE?**

Please remember all bids must serve the people or area of Old Swan and have a relationship to at least one of the following.

* Reducing/addressing crime and anti-social behaviour.
* Protecting/supporting vulnerable people from becoming victims of crime or anti-social behaviour.

|  |
| --- |
|  |

**4) FINANCIAL INFORMATION**

How much funding are you bidding for? (Maximum of ­­­£1500)

|  |
| --- |
|  |

**BEFORE RETURNING YOUR APPLICATION FORM, HAVE YOU?**

• Checked the criteria to ensure you are eligible to apply?

• Provided contact details of your Organisation and Project?

• Provided a clear description of the aims of the project and why it should be supported?

• Provided a bid amount?

• Completed ALL the sections of the application form?

• Signed and dated the application form? Please ensure the application form is

submitted by **1700 hours 27TH JUNE 2022**.

• The Bid Contact must be prepared to give a 2-minute presentation on the project

to be presented at the event on **Saturday 9th July 2022**. This can be done by way of a live presentation on the day and/or a PowerPoint presentation (this is not a necessity).

Please return by **NO LATER than 5pm on Monday 27th July 2022** - bids received after this time/date will NOT be considered.

Once completed, please return this form by electronic email to the following address

OldSwan@merseyside.police.uk

If you are unable to email the application please hand deliver to reception at The Old Library, Green Lane, L13 7EB marked for the attention of Sgt 7658 Bullivant.

**Conditions and Declaration**

I hereby certify that the information contained in this application form is accurate and acknowledge that in the event of a Grant being made, the application form and guidance notes will be the basis of a binding agreement.

• The Bid contact MUST be able to attend the event on **Saturday 9th July 2022 (1400 hours to 1730 hours) at The Old Library, Green Lane, L13 7EB.**

• Any bid made will be used ONLY for the purposes for which it is granted.

• Any unspent monies MUST be returned in the form of a cheque payable to ‘Merseyside Police’.

I understand that failure to comply with the above requirements may result in the

recovery of monies paid.

• Applicants MUST be willing to participate in any promotion in relation to the event.

• Applications MUST be completed by **5pm on the Monday 27th June 2022**.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

END