



41 Sefton Road, Litherland, Liverpool. L21 9HD Tel: 0151 286 5331  
Registered Charity N° 1144756  
Registered Company N° 07817450

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### **Litherland Youth Centre – Background information**

To further benefit the residents of Litherland and the wider community of Sefton by bringing together local individuals, the local authorities, voluntary and other sector organisations in a common effort to advance life, opportunities, and futures.

### **OBJECTIVES AND AIMS**

The Directors have considered the Charity Commission’s guidance on public benefit, including the guidance ‘public benefit: running Charity (PB2)’.

To advance the life and relieve needs of individuals of all ages through the provision of recreational, educational and leisure time activities. All provided in the interest of social welfare, designed to improve their conditions and quality of life, develop their skills, capabilities, confidence, and resilience.

To provide opportunities into work, education, volunteering, engagement, and training along with promoting health and wellbeing through creating and providing a safe and healthy environment to access support and signposting for all.

To identify local need, issues and strengths and take a proactive approach in addressing these.

### **OPERATIONAL ACTIVITIES**

Our name change in 2011, to Litherland Youth & Community Centre, and our building redevelopment in 2014/2015 reflects how our organisation had shifted from a traditional “boys club” and “youth centre” to now a youth and community centre. Taking a holistic approach in relation to our services, facilities and support offered. LYCC identified the need for this holistic approach and has worked since to provide services and support for individuals of all ages within our community.

Our core activities and services are as follows:

- Youth provision for ages 8 years plus (predominantly up to 21 years) – providing both targeted youth provision and open access, 5 nights per week and Saturday morning. Attendance figures between 60-90 per session.
- Childcare for ages 5 years to 13 years, through our OFSTED registered Out of School – providing childcare after school during term time and full day provision during school holidays. Registration for 48 per session.
- Foodbank distribution weekly, in partnership with South Sefton Foodbank.
- Senior Luncheon Club, weekly for members aged 55 plus. Attendance figures of between 30-40 per session.
- Councillor’s Drop-in surgery – monthly community drop in.
- Sports facility hire & Building / room Hire – external organisations, for communal activities.
- Health & well-being - Health and Well-being worker who works across all projects / services.
- Community Support – Community Support Lead who works across all projects / services - being proactive to identify local needs i.e. uniform swaps, emergency food relief, signposting to support agencies, etc.
- Community Garden – provides much needed open-air activities, increases well-being, raises environmental awareness and engagement with “green” themed activities.

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### **Trustee Requirements**

As a thriving youth and community centre based in the borough of Sefton, Merseyside we need to continually strive to enable the centre to provide and improve services to the community. As a registered charity and a company limited by guarantee, we provide governance through a board of trustees with responsibility to the Charities Commission and Companies House for all aspects of the operation of the centre. Therefore, we are looking to recruit up to three Trustees to join our Board to ensure sustainability for the Charity's future. Trustees will be expected to attend at least four board meetings per year as well as ad-hoc meetings where input from the trustee is deemed to be necessary or advantageous. Trustees will also be expected to contribute ideas and advice on any aspects of the charity's operation as well as to be involved in driving and monitoring development and growth of the charity.

### **Treasurer (One vacancy)**

The treasurer is responsible for producing monthly, quarterly, and annual accounts for the charity, which has an annual turnover of approximately £200,000. Day to day accounts are maintained on the Sage accounting system by a member of the charity's staff while payroll and other accounting services are outsourced to an accountancy practice.

Although someone with an accountancy qualification is preferred for this role, it is not essential. Experience of producing accounts in a similar environment and some knowledge of Sage and Excel is required. A handover period with the current treasurer will be arranged to ensure that the newly appointed trustee is familiar with our accounting requirements.

The treasurer, as a member of the board, will also be expected to make some contribution to the functioning of the board and should, therefore, ideally have a keen interest in provision of youth services and services to the local community.

### **Trustee (Two vacancies)**

The board of trustees exists to provide governance and guidance to people managing and working at the centre. It is, therefore, desirable that the person appointed either has experience of provision of youth or community services or a demonstrable interest in this provision. As well as contributing to strategic decisions and initiatives, it would also be useful for the person appointed to have some specific experience of one of the following areas:

- Fund raising
- Legal requirements for charities
- Knowledge / experience of council or voluntary groups
- Professional experience in one of the following:
  - staff management
  - environmental or construction industries
  - marketing
  - social media development
  - contract negotiation

**If you would like to request further information, have an informal conversation, or request an application pack, please contact Howard Hunt (Chair, Trustee) via [howardh289@gmail.com](mailto:howardh289@gmail.com) or Amy Johnston (Centre Manager) via [a.johnston1@yahoo.com](mailto:a.johnston1@yahoo.com) – *Thank-you!***

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